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## Janitorial Checklist Of Daily Duties Wbrltd

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### **Janitorial Checklist Of Daily Duties**

Basic Janitorial Checklist. Offices, Conference rooms & Public areas. Clean glass entry doors or hand prints around door handles Dust counter tops Dust desk cleared desk and remove soil & spillage Dust filing cabinets & bookshelves Dust partition tops Dust window sills Empty trash & shredders Clean light switches and hand prints surrounding switches Spot clean any hand prints on glass Clean spots on carpets Vacuuming carpeting Dust to remove any cobwebs Dust mop and mop hard surface flooring ...

**Basic Janitorial Checklist - [hgsitebuilder.com](http://hgsitebuilder.com)**

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JANITORIAL SERVICE TASK LIST. LOBBY, ENTRYWAYS, ELEVATOR, HALLWAYS, STAIRWAYS, CONFERENCE ROOMS, MAIL ROOM, PRIVATE OFFICES, & ALL OTHER OFFICE AREAS. To Be Performed Each Service:

- Spot clean entryway glass, removing smudges, fingerprints
- Spot clean interior windows and glass doors, removing smudges, fingerprints
- Remove debris from furniture in lobby and common areas
- Damp wipe reception counter
- Damp wipe common work counters and tables
- Damp wipe conference room tables ...

### **JANITORIAL SERVICE TASK LIST - JANISTAR CLEANING SERVICES ...**

All commercial cleaning companies and janitorial companies should follow a detailed office cleaning checklist. A checklist will help organize the daily, weekly, monthly, and yearly duties required to keep an office looking it's best. Every building is unique and every office within that building is unique. Each client

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will require a cleaning service tailored to their specific business and building needs.

### **Office Cleaning Checklist | Simpurgo**

Up until January 2020, your school cleaning checklist was pretty standard. Sweep and mop the floors, change the trash bags, and give the door handles a few extra wipe downs during cold and flu season. In February 2020, you started taking some additional precautions and made sure your janitorial crew disinfected high-touch surfaces more often.

### **The Ultimate School Cleaning Checklist During COVID-19**

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If your commercial cleaning company is not completing these simple tasks found in the list during their scheduled visit, it may be time to call your local Jani-King franchise and have them take over the cleaning duties and responsibilities so you know all of

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these tasks are being completed. Your own office cleaning checklist can be specialized to fit your specific needs when you work with your ...

### **Daily, Weekly and Monthly Janitorial Checklist and Office**

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They are tasked with the responsibility of inspecting property, and performing maintenance duties such as replacing light bulbs and other minor repairs. A janitor's role in a hospital, school, or any other facility include sweeping, cleaning, mopping, dusting, vacuuming, emptying waste bins, and fixing minor issues.

### **Janitor Job Description, Duties, and Responsibilities ...**

Janitorial Checklist Fill Online, Printable, Fillable, Blank . By : janitorial-checklist.pdfFiller.com. The free and downloadable template allows you to mention all the critical sections that require cleaning according to the aforementioned program.

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### **Janitorial Checklist Template | charlotte clergy coalition**

The Daily Cleaning Checklist is more of a guideline that a must do for everyday. Use this list as a guide to get what you can done, and if you can't get all of these things done daily, no worries! Some of these things are fine if done every few days. I use this checklist as a reminder and do what I can when I have the time!

### **Printable Cleaning Checklists for Daily, Weekly and ...**

Building cleaning checklist template. [ ] Front doors (wiped and washed) [ ] Include welcome mats. [ ] Trash receptacles (empty, wash, re-line) [ ] Reception counter (disinfect and polish) [ ] Coffee table (disinfect, straighten magazines) [ ] Chairs (dust and spot clean) [ ] Include chair back and arms. [ ] Floors.

### **A Building Cleaning Checklist Template For Your Whole**

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## **Team ...**

Emptying wastebaskets. Cleaning classroom doors, doorknobs, windows, light switches. Sweeping all tile floors. Checking & replacing, if necessary, supplies in bathrooms. Cleaning the bathroom sinks, toilets, urinals, counters, walls, stalls, dispensers, mirrors. Mopping the floors/ vacuuming floors.

## **Custodial Daily Checklist - Triple S**

Janitors keep commercial and public facilities clean and in proper working order. Janitorial duties and responsibilities include general cleaning and maintenance, event setup and clean up, and restocking supplies. Add your specific janitorial tasks to our janitor description to create a unique and informative job post for your business.

## **Janitor Job Description - Betterteam**

Commercial office cleaning checklist: Cubicles/offices. Dust

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shelves, cabinets, and other hard surfaces. Empty trash receptacles, wipe them down, and replace liners. Dust computer monitors and keyboards, as well as other computer equipment. With disinfectant, wipe down the desk, phone, and chair arms (if applicable).

### **The Only Commercial Office Cleaning Checklist You'll Ever**

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Examples of Janitor responsibilities. Perform general clean up of all areas of the building as directed. Manage routine upkeep of exterior areas, green space and parking lot. Complete non-routine cleaning according to specified job orders. Remove garbage and recycling daily and prepare bins for weekly pick-up.

### **Janitor Job Description Examples - Indeed**

Scour and sanitize all basins, toilets, urinals and showers, inside and out. Polish all bright work, attempting to remove lime and



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mineral deposits. Wash all partitions with an industry standard disinfectant. Wash trash receptacles using a disinfectant.

### **OFFICE CLEANING CHECKLIST - Janitorial Services**

Top daily cleaning lists for the break and wash rooms (including kitchen break rooms) should include: Empty waste bins, wash as needed and add new liners Disinfectant mopping and wipe down of all hard surfaces

### **Daily, Weekly and Monthly Office Cleaning Lists | LoveToKnow**

Monthly Church Cleaning Checklist Monthly cleaning duties should include cleaning light fixtures, ceiling fans and air vents as well as changing out HVAC filters throughout the building. • Entrances and Lobby Wipe down walls and baseboards.

### **Church Cleaning Checklist: Daily, Weekly & Monthly ...**

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Clean and disinfect all bathrooms. Clean and disinfect inside and outside of toilets. Clean mirror, counter top and edges in the bathroom.

### **Commercial Cleaning Checklist - Checklist.com**

Daily Cleaning Checklist. A little bit of cleaning each day can make those weekly or monthly clean ups much easier. Deep Cleaning Checklist. Once in a while you need to roll up those sleeves and get dirty. Our deep cleaning checklist will make all those greasy, dirty jobs you've been avoiding a little easier, with helpful advice and tips.

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